

JOB POSTING

DEPARTMENT: LABORATORY DEPARTMENT

JOB POSITION: MLT/MLS

SIGN-ON BONUS: **\$2500 SIGN ON BONUS APPLIES TO THIS POSITION.

JOB STATUS: Part-Time position working approximately 56 hours per two-week pay period. Variable shift responsibility: Monday through Friday with weekend and holiday responsibility.

JOB QUALIFICATIONS: Graduate of an accredited MLT program preferred. Hospital experience preferred. Must be able to multi-task and work well under pressure and meet deadlines. Must exhibit professionalism, personal integrity, and the ability to work well with others. Must have strong communication skills with a focus on accuracy and detail. Must be willing and able to embrace constant changes in technology and be a customer service leader with a strong focus on confidentiality. Valid Ohio Driver's License. Background in medical/hospital work preferred. Phlebotomy experience preferred with the ability to perform phlebotomy procedures using a high degree of independent judgement. Must be comfortable using a computer and have above average internet and on-line computer abilities. Must have exceptional customer service skills, have an excellent command of the English language including oral and written communication skills. Must be extremely well organized and be able to work on multiple tasks simultaneously and independently. Ability to work as part of a multi-disciplinary team and to facilitate close working relationships and be able to interact effectively with a diverse population. Pays strong attention to detail and possesses a "can do" attitude.

Must exhibit professionalism, personal integrity, be dependable and have a good attendance record. Must be able and willing to embrace constant changes in technology and be a customer service leader with a strong focus on confidentiality.

JOB DUTIES: Will provide various duties within the Lab Departments which include but are not limited to blood draws, specimen collection, transporting of patients, UDT's and clerical duties. May provide lab courier services occasionally. Must be able to type accurately, have a working knowledge of medical terminology and experienced in the operation of a variety of office and laboratory equipment including computers, faxes, scanners, analyzers, etc. Capable of coordinating a variety of procedures and perform well under stress. Answer department telephones and competently assist callers under the direction of department head/supervisor/designee.

JOB AVAILABILITY: To be discussed with applicant at time of interview.

COMPENSATION: To be discussed with applicant at time of interview.

CONTACT PERSON: If interested contract Joanna Love, Director of Laboratory Services, Monday through Friday, 9:00 AM – 3:00 PM via email at jlove@wyandotmemorial.org, or fax to 419-209-0000.

Posted: 9/15/2021 @ 4:00pm TS